

## GCYFA Park Transfer Policy and Procedures

*Parents are highly encouraged to start the transfer process early in the year and not wait until July.*

Parents, If you are wishing to transfer your child from one GCYFA member park to another, please read this page entirely.

Parents should not seek out coaches from other parks about transferring their child to his/her team/park. This can put the coach and park in jeopardy of recruiting violations. Please follow the guidelines stated here and if you need any assistance please contact the GCYFA Commissioner at [GCYFAfootball@gmail.com](mailto:GCYFAfootball@gmail.com)

Gulf Coast Youth Football Alliance Rule 4.2.8 states that a student athlete:

A Student Athlete must transfer from his/her previous GCYFA park prior to the first day of GCYFA authorized practice and have secured a GCYFA Park Transfer Form signed by the previous Park President or his/her authorized designee. Said transfer must be on file with the Alliance office.

A student-athlete may transfer from a NON-GCYFA park anytime up to the last certification day.

If a student-athlete transfers on or after the first day of practice from another GCYFA park, the student-athlete cannot participate for that season to include post-season GCYFA contests.

If a student-athlete transfers to a team that is or will be coached by a coach that was his/her coach from the previous park, the previous season, it will be assumed that the student-athlete has been recruited and will be ineligible for that season unless said coach/coaches step down.

A student-athlete may only transfer within GCYFA parks 1 time during his/her lifetime. The Commissioner must approve waivers for special circumstances.

Only 3 student-athletes are allowed to transfer from any neighboring GCYFA park-team and another GCYFA park-team. This will be reviewed on a case-by-case basis.

Parks that have accepted 3 student-athlete transfers from any other 1 specific team may accept more from that team IF that team is full and referring student-athletes away.

In addition GCYFA Football Rule 5.2.5 States in regards to coaches:

If transferring from another GCYFA park, a coach cannot coach, train or be an attendant if there are any student-athletes from his/her previous team, the previous year, other than his/her own legally documented children or ones that he/she has documented legal custody of.

If a student-athlete is allowed to transfer to the team after said coach has transferred it will be automatically assumed the student-athlete has been recruited and either the Coach must step down or the student-athlete not be allowed to play on that team.

Parents wishing to transfer their child from one GCYFA to another should follow these guidelines to seek a Park transfer.

1. Complete a GCYFA Park Transfer Form (See GCYFA Forms link on this Website)
2. Take the form to the departing Park President for his or her release. *Students/Parents that owe monies or equipment will not be allowed to transfer until debts a paid. Parents should keep receipts of registration fee's and/or equipment sign out receipts as proof they have paid and/or turned equipment in.*

3. Transfer form **MUST BE RECEIVED** to the GCYFA office no later than 1 week prior to the 1<sup>st</sup> day of practice.

**NOTE:**

*If a parent is unable to obtain a release from a park, they **MUST NOTIFY** the GCYFA Commissioner in writing that they are having trouble or that the transfer is being disputed no later than 1 week prior to the 1<sup>st</sup> day of practice. The Commissioner will attempt to expedite or mediate the problem so that a resolution can be made before practice begins. After that deadline however, all GCYFA resources are focused on player certifications. Please be advised that the Commissioner may not respond promptly after the deadline because of this.*

4. The transfer form will be reviewed to ensure the child meets all of the eligibility requirements and the departing park President will be notified of the approval or denial.